



Charles D. Baker
Governor

Karyn D. Polito
Lieutenant Governor

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The Commonwealth of Massachusetts
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Board of Building Regulations and Standards
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April 19, 2016

Matt Carlin
Commissioner

Richard P. Crowley
Chairman

Felix I. Zemel
Administrator (Acting)

Ms. Teri Francis
Builders License Training Institute
5112 US 31 North
Williamsburg, MI 49690

**RE: CSL Continuing Education Council
Coordinator ID Number: CSL-CD-0032**

Dear Ms. Francis:

The following courses have been approved and renewed by the *CSL Continuing Education Council* with an expiration date of **April 17, 2018**.

CS-3208	2010 ADA Standards: Building Blocks and Special Elements	Code Review (4 hours)
CS-3209	2010 ADA Standards: Real World Application	Code Review (6 hours)
CS-3210	Financial Responsibilities: Effective Business Strategies	Business Practices (6 hours)

Renewals for the above courses must be submitted within 30 days of the expiration date.

Please contact me at 508-422-1962 if you have any questions.

Very truly yours;

**CONSTRUCTION SUPERVISOR LICENSE
CONTINUING EDUCATION COUNCIL**

Kimberly Spencer

Kimberly Spencer
Education Coordinator