



Deval L. Patrick
Governor

Andrea J. Cabral
Secretary

The Commonwealth of Massachusetts

Department of Public Safety

Board of Building Regulations and Standards

One Ashburton Place, Room 1301

Boston, Massachusetts 02108-1618

Phone (617) 727-3200 Fax (617) 227-1754

www.mass.gov/dps

Thomas G. Gatzunis, P.E.
Commissioner

Brian Gale
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Administrator

April 17, 2014

Mr. David Francis
Builders License Training Institute
5112 US 31 North
Williamsburg, MI 49690

**RE: CSL Continuing Education Course Approval
CSL-CD-0032**

Dear Mr. Francis:

The *Board of Building Regulations and Standards* through its *CSL Continuing Education Council* has approved the following courses along with the related required continuing education topic.

- 2010 ADA Standards: Building Blocks and Special Elements
Course Approval: **CS-3208** Required Topic: Code Review (4 hours)
- 2010 ADA Standards: Real Worlds Application
Course Approval: **CS-3209** Required Topic: Code Review (6 hours)
- Financial Responsibilities: Effective Business Strategies
Course Approval: **CS-3210** Required Topic: Business Practices (6 hours)

Expiration date for above courses: **April 17, 2016**

Renewals for the above courses must be submitted within 30 days of the expirations date.

Very truly yours;

CSL Continuing Education Council

Kimberly Spencer

Kimberly Spencer
Education Coordinator